

FOR GROUP BOOKINGS IN THE RESTAURANT **CHRISTMAS PERIOD**

- All bookings are pencilled in as provisional until L'Ami Malo has received full payment of the deposit – thank you kindly.
- In order to confirm your booking, L'Ami Malo requires a £150 deposit. This deposit will be redeemed on your final bill, of course.
- We need the deposit to be paid within 7 days of making the booking. This is only so that we may offer the table to some other guests if you decide you can no longer make it.
- Please would you kindly pay your deposit in one transaction by bank transfer with the reference name of your event.

Bank: Lloyds ^{[[SEP]]}

Sort code: 30-98-71 ^{[[SEP]]}

Account Number: 69148168 ^{[[SEP]]}

IBAN : GB20 LYOD 3098 7169 1481 68 / SWIFT code : LOYDGB1006

- Please settle your bill no later than the day before the date of your booking.

CANCELLATION POLICY

- If you need to cancel your booking, please let us know as soon you can so we are able to make some room for other guests.
- If you cancel your booking and are able to give more than 72 hours' notice your deposit will be refunded in full.
- If you cancel your booking and are not able to give more than 72 hours' notice your deposit may be retained in full.
- If you wish to reschedule your booking to a later date (before 24th December - subject to availability) and give more than 72 hours' notice, we will happily transfer your deposit to the rescheduled date.

CONFIRMING NUMBERS

- Please do keep us in the loop on any changes in numbers (regardless of how small), so we can fit you all in.
- If the confirmed numbers in your group 72h before the date of the booking, finally decrease without notice at least 24 hours in advance, L'Ami Malo may charge the full price for guests missing.

PRE-ORDERS

- The Christmas party menu has been designed so that we can ensure a smooth service and give you the best experience possible. Thank you to return the pre-orders at least 48 hours before the date of your booking.

DAMAGE

- L'Ami Malo reserves the right to retain deposit monies should there be any damage caused to fixtures of fittings by any member of the party. Please look after our lovely abode.

OTHER INFORMATIONS

- Please inform us of any special requirements or arrangements and we will endeavour to meet them for you wherever possible. L'Ami Malo accepts no responsibility for the loss or damage to any items left in our premises. All items are left entirely at the owner's risk.